



QCUSD Tuition Preschool 2022-2023





QCUSD Preschool Expectations

Planning (what does this look like and sound like):

- **Procedures** (model, practice and hold all students accountable) for:
 - How will students enter and exit the classroom?
 - What will students be doing while you take attendance (first thing in the morning)?
 - Handing out and collecting materials
 - Attention getters
 - Teaching and reviewing PBIS expectations
- **Instruction:**
 - Begin with the end in mind
 - Know what mastery of the standard looks like when planning instruction
 - Make sure the students understand the purpose of the lesson – what is their learning target?
 - Learning Targets are clearly identified in each lesson
 - Posted where students can see/read it
 - Specifies the WHAT students are learning and the HOW they are going to show what they know
 - Essential Questions are posted for reading and math at a minimum
 - Emphasize time-on-task and student engagement
 - Plan quick checks of understanding throughout the lesson (move past thumbs up/down)
 - Use student data to plan your lessons
 - Use student feedback to drive instruction
 - Lesson plans need to be shared or visible in the classroom
Teachers brand new to teaching will turn in lesson plans the first 3 weeks of school
- **Parent Communication:**
 - Weekly newsletter to be sent home that includes important information as well as content to be covered
 - By the end of the first 2 weeks - 1 positive (**at minimum**) phone call home to each student in your class
 - Communicate frequently with parents regarding student performance and behavior
 - Document all parent communication (An idea: create a documentation log in a notebook/binder and keep by phone)
 - Respond to emails within 24 hours (**Except weekends and holidays....then turn on your vacation responder**)

Professionalism (Schoolwide):

- Demonstrate and model leadership
- Demonstrate and model positivity and a growth mindset
- Maintain a safe, orderly school climate
- Use data to guide decision making
- Work to maintain positive relationships with our KMBE staff, students, parents and community members.
- Always work to communicate and promote the QCUSD Strategic Plan
- Communicate and collaborate within your grade level as well as other colleagues around campus
- Work to promote a college-going culture on the KMBE campus
- Attend 504, IEP and parent meetings that pertain to your students
- Attend and implement new learning from professional development
- Attend staff meetings

Additional expectations:

- Have fun. Love what you do!
- Manage your student behaviors with firmness, consistency, and care
- Use technology to enhance instruction
- Use data to guide instruction and decisions
- Dress professionally
- Treat ALL students as if they were your own children.